

*Consolidated text of the Annex to Regulation No. 161 of the Rector of the UL of 19.05.2025
Including amendments introduced by Regulation No. ... of the Rector of the UL*

RULES AND REGULATIONS FOR GRANTING RECTOR'S AWARDS TO STUDENTS OF THE UNIVERSITY OF LODZ

§ 1

1. The Rules and Regulations for granting Rector's Awards to students of the University of Lodz, hereinafter referred to as the "Rules and Regulations", define the rules for granting and payment of awards at the University of Lodz, hereinafter referred to as the "University", from the funds of the UL Rector.
2. Whenever these Rules and Regulations refer to the Rector, this means the Rector of the UL or a vice-rector responsible for student affairs.
3. Whenever these Rules and Regulations refer to an applicant, this means a person currently studying at the University of Lodz or a person who completed their studies during the period for which the Rector's Award, hereinafter referred to as the "Award", is granted.
4. The aim of the Awards is to:
 - 1) promote active participation in University life;
 - 2) stimulate the creative and organisational potential of students at the University;
 - 3) recognise students for their contributions to the development and promotion of the University's academic community;
 - 4) recognise students for other outstanding activities or achievements.

§ 2

1. Awards are granted in monetary form.
2. Awards are granted once per year and are transferred to the bank accounts provided by the applicants.
3. The amount of funds allocated for the Awards is determined each calendar year.
4. The amount of each Award is calculated based on the number of points awarded to applicants.
5. Awards may be granted to applicants who demonstrate activities or achievements listed in Annex 1 to these Rules and Regulations.
6. Applicants who have received a final disciplinary penalty at the University are not eligible for the Award until the penalty has been expunged.
7. The Award is granted by the Rector after reviewing the information submitted by the applicants and the recommendations provided by the Rector's Award Committee (hereinafter referred to as the "Committee").
8. The Committee is composed of:
 - 1) Chairperson – the Director of the Education and Student Affairs Centre (hereinafter referred to as "CKiSOS") or a person employed at CKiSOS appointed by them;
 - 2) a person employed at CKiSOS appointed by the Director;
 - 3) the Director of the University Dormitories or a person employed in the University dormitories appointed by them;
 - 4) two students of the University appointed by the Student Self-Government Council of the University of Lodz.
9. CKiSOS is responsible for handling the application process, collecting information and recommendations as referred to in point 7, and for the payment of the Awards.
10. Information about the call for applications for the Awards is announced in the Rector's announcement published on the University website at least 7 days prior to the start of the application period.
11. The Rector's announcement specifies:
 - 1) the period for which the Awards are granted;
 - 2) the opening and closing dates of the application period;
 - 3) the date of announcement of the results;

- 4) the Awards payment date;
- 5) CKiSOS contact details.

§ 3

1. An applicant submits an electronic application via Forms within the deadline specified in the Rector's announcement referred to in § 2(10) and (11), attaching:
 - 1) a scan of the signed table listing the individual activities or achievements, constituting Annex 2 to these Rules and Regulations;
 - 2) information confirming the activities or achievements referred to in point 1, in the form of scans of, for example, confirmations, references, diplomas or certificates.
A template of which is set out in Annex 2a to these Rules and Regulations.
2. In the case of formal deficiencies, CKiSOS requests that they be rectified within 7 days; failure to comply results in the application being left unprocessed.
3. Awards for artistic or sports achievements promoting the University may be granted to persons who did not receive a Rector's Scholarship for the academic year in which the achievements were obtained.
4. The Committee awards points to the applicant on the basis of Annex 1 to these Rules and Regulations and the information referred to in section 1(2).
5. The Committee has the right to adjust the number of points referred to in point 4 based on objective methods of verifying the activities or achievements of applicants, e.g., by reviewing attendance lists, minutes or meeting reports.
6. Within no more than one month from the closing date of the call for applications, the Committee presents its recommendations regarding the Awards to the Rector. These recommendations must include a list of applicants' names, student ID numbers and the number of points they received.
7. A person granted an Award must, within 3 days of receiving notification of the Award, submit tax information using the form set out in Annex 3 to these Rules and Regulations.

§ 4

1. The Rector, upon receiving the Committee's recommendations, makes individual decisions regarding the granting or refusal to grant the Awards.
2. Each year, the Rector determines the minimum point threshold and any additional thresholds required to qualify for the Award.
3. The number and value of the Awards is determined by the Rector, taking into account the University's financial capacity.
4. The Rector's decision is final and is not subject to appeal.
5. In all matters not specified in these Rules and Regulations, the decision is made by the Rector.