Documents required from candidates

Candidates for doctoral school:
   a) register in the IRK system;
   b) submit a set of documents listed

- a candidate for admission to the doctoral school shall submit an application form for admission to the doctoral school (attachment 2) printed out from the electronic recruitment system and signed,
- questionnaire for evaluation of candidate documentation,
- if the candidate has a statement from an academic staff member employed at the University of Lodz or at a partner unit with which the doctoral school is affiliated, that he/she is ready to undertake the supervisorship, he/she submits it together with the other documents. The specimen of the above-mentioned statement is specified in separate regulations in force at the University of Lodz,
- if the candidate does not have the statement mentioned in item 3, he/she submits an application for the appointment of a person of his/her choice, who is qualified to act as an advisor, as an advisor of his/her doctoral dissertation (attachment 4),
- in addition to the documents listed above, the candidate submits an outline of the proposed dissertation,
- if a candidate has completed his or her studies abroad, he or she shall submit a diploma certifying that he or she has completed his or her studies abroad or bearing an apostille, granting the right to apply for the award of a doctoral degree in the country in whose higher education system the higher education institution which issued the diploma operates, and a sworn translator’s certified translation of the diploma into Polish,
- candidate with a disability certificate issued under the provisions of the Vocational and Social Rehabilitation and Employment of Persons with Disabilities Act (consolidated text Dz. U. of 2020, item 426, as amended) shall submit them along with other enrollment documents if they intend to exercise additional rights under the law,
- a copy of the diploma supplement,
- a document confirming the knowledge of the English language (copy - original available for inspection) - in accordance with the List of certificates confirming the knowledge of a modern foreign language (Annex 1),

In the absence of an English language certificate - the result of the exam is taken into account.

In order to proceed with the recruitment process, the candidate must obtain at least 60% of the possible points in the examination,
- information on the research activity to date:

- **Documented publishing activity** - include a copy of the title page, the editorial page, the entire table of contents, and the first and last pages of your own text (published works) or a confirmation from the editorial office/publishing house that your work has been accepted for publication;

- **Attendance at scientific conferences** - confirmation of participation must be provided in the form of: a conference programme with the title of the speech and the candidate’s name, or confirmation by the conference organisers of the candidate’s active participation with the title of the speech;

- **Participation in scientific research projects** - participation in projects confirmed by a document from the grantor, a letter from the project manager.
• Other activities: social, organisational, educational and popularising

Other activity means, for example:
a) activity (for at least 1 year) in a scientific circle and student organizations (e.g. ELSA, PSSiAP, AIESEC, ERSA, ESN), participation in the organization of conferences and trainings (except those organized as part of the activities of the scientific circle/student organizations), activity in the Faculty or University Student Government Council or collective bodies of the Faculty/University, volunteering, activity for the benefit of the local community, honorary blood donation.
b) for candidates in the Implementation Doctorate programme – active participation in the represented industry (speeches at industry meetings, conducting industry training, publications in industry portals, authorship of texts in industry magazines, participation in internal projects of the employer),
c) completion of a second cycle of undergraduate or postgraduate studies or a long-cycle Master's degree programme

Each organisational activity and its duration should be confirmed

The candidate-foreigner should also provide the following documents:
- a document confirming the legality of stay in the territory of the Republic of Poland in the form of a valid visa or residence card immediately after obtaining one of the above mentioned documents, at the latest by the end of the first semester of education at the doctoral school;
- a statement of the candidate’s and doctoral student’s responsibilities to the doctoral school (Annex 3);
- application for dormitory place (if applicant wishes to apply for place).