§ 9

Detailed recruitment criteria
to the University of Lodz Doctoral School of Humanities
for the academic year 2022/23

STAGE I: EVALUATION OF THE DOCUMENTATION

The candidate will complete and submit the questionnaire attached below, which will be evaluated on the following criteria:

MAX.

1. Grade on graduation diploma
   (in the case of first-cycle or second-cycle studies, average grade from both diplomas)
   \(A \text{ copy of diploma(s) must be attached.}\)
   
   5 \hspace{1em} 5 p.
   4.75 \hspace{1em} 4 p.
   4.5 \hspace{1em} 3 p.
   4.25 \hspace{1em} 2 p.
   4.0 \hspace{1em} 1 p.
   3.75 or less \hspace{1em} 0 p.

   For candidates listed in §1(3), 5 points are awarded.

2. Prize/honourable mention in the competition for the best master's thesis
   \(A \text{ diploma or certificate must be attached.}\)
   
   a) in a non-academic competition:
   \(^{1}\text{st} - ^{3}\text{rd}\) place – 3 p.
   honourable mention – 2 p.

   b) in an intra-university competition:
   \(^{1}\text{st}\) place – 2 p.
   further places or distinction – 1 p.

3. Completion of a second study programme
   \(A \text{ copy of diploma(s) must be attached.}\)
   
   - second-cycle - 2 p.
   - long-cycle Master's degree programme – 5 p.
   - non-degree postgraduate studies (min. 2 semesters) – 1 p.
4. Knowledge of foreign languages
(aside from the language declared for the exam or exempting from taking the exam) 3 p.

Proof of minimum B2 level or relevant diploma (according to the "List of certificates confirming the knowledge of a modern foreign language" – Annex 1).

5. Scientific activities 30 p.

A. Scientific publications in the humanities – for the last 5 years preceding recruitment (10 years for the Industrial PhD programme), up to 5 selected publications

In the case of texts already published, photocopies of the title page, the editorial page, the table of contents of the publication and the title page of your own text should be attached; in the case of publications waiting to be printed, a certificate from the editorial office stating that the text has been accepted for publication should be attached.

Article in a journal on the MEiN list (according to: MEiN Announcement of 21 December 2021 on the list of scientific journals and reviewed materials from international conferences with the assigned number of points) – 15 p.
Article in a non-listed journal – 5 p.
Chapter in a multi-author monograph published by the publisher included in the MEiN list of publishers – 10 p.
Other publications of a scholarly nature (review, research report) – 1 p.
Editing of a multi-author monograph or volume of a scientific journal – 5 p.
For Industrial PhDs, industry publications may be taken into account:
Journal article – 3 p.

In the case of publication in a foreign language, 2 points are added.
In case of co-authorship/ co-editing, points will be divided proportionally.

B. Participation in scientific conferences with an oral presentation – maximum of 3 conferences in the last 5 years prior to recruitment (10 years for the Industrial PhD programme)

A certificate from the organisers confirming that you have conducted an oral presentation or attaching the official conference program with your own presentation marked is required.

Presentation at an international conference – 3 p.
Presentation at a national conference – 2 p.
Presentation at a student-doctoral conference (including international) – 1 p.
Participation in the works of a committee organising a conference (you can apply to participate in this type of work at max. 2 conferences) – 2 p.
For Industrial PhDs, presentation at a professional conference:
- international - 2 p.
- national - 1 p.

*For an oral presentation in a foreign language, 1 point is added.*
C. Participation in research or industrial projects
(within the last 5 years prior to recruitment, 10 years for the Industrial PhD programme)
Appropriate certification must be included.

Student Research Grant – 5 p.
Contractor in a centrally funded project (NCN, NPRH, etc.) – 5 p.
Head of a project financed from central funds (NCN, NPRH, etc.) – 10 p.
Funding in the Industrial PhD programme – 10 p.
Participation in scientific and research projects carried out by persons of foreign nationalities outside Poland - 5 p.

6. Research trip abroad (for a period of min. 3 months) – 1 p.
Appropriate certification must be included.

7. Popularisation, social and organisational activities 3 p.

1. These include: active participation (for at least a year) in the student scientific movement, lectures, workshops, publications on websites and portals popularising science, authorship of popular science texts, activities in the student government or collegiate bodies of the Faculty/University, volunteering.
2. For candidates in the Industrial PhD programme – active involvement in the represented industry (speaking at industry conferences and meetings, conducting industry training, publications in industry portals, authorship of articles in industry journals, participation in internal employer projects)¹.

For each activity certified, 1 point is awarded.


The outline must include:
1) proposed topic of the dissertation,
2) defining the purpose of the study,
3) a presentation of the state of research to date – indicating a gap in the science that the candidate intends to fill,
4) indication of research methods to solve the problem posed,
5) a bibliography outlining the state of the research (maximum 20 items).

The outline, including the bibliography, must not exceed 5 pages in A4 format; font – Times New Roman 12, spacing 1.5, margins 2.5.

Maximum number of points – 60.

¹ Activities which are not indicated under point 5.
STAGE II - INTERVIEW

The interview will be evaluated according to the following criteria:

a) assessment of the dissertation project - its substantive value and scientific innovation, and in the case of the Industrial PhD programme the practical usefulness of the solutions: 0-15 points

b) evaluation of the candidate's knowledge of the literature on the subject, knowledge of previous achievements of Polish and foreign science on the issues to be researched, as well as knowledge of specialist terminology and methodology of the planned research: 0-15 points

c) evaluation of the ability to present the project (language skills, composition of the speech, discipline of the speech): 0-10 points

**Maximum number of points: 40**

**Maximum number of points from both stages: 100**

The **minimum number of points** a candidate must obtain in order to be admitted is 50% of the total number of points possible in the recruitment process - **50 points**, which requires at least **25 points** from the evaluation of the documentation, including at least **4 points** from the evaluation of the outline, and at least **20 points** from the interview.

Candidates who, on the basis of the evaluation of the documentation, do not obtain the required minimum number of points, will not be admitted to the interview.