

Dynamics of (Semi-)Group Actions 2023
Conference regulations

I GENERAL PROVISIONS

1. The organizer of **Dynamics of (Semi-) Group Actions** Conference hereinafter referred to as the Conference, is the **Department of Geometry of the University of Lodz**, hereinafter referred to as the "Organizer".
2. The Conference will be held on June 26-28, 2023 and will be conducted stationary at the Faculty of Mathematics and Computer Science of the University of Lodz. The language of the Conference is English.
3. The provisions of these Regulations constitute an integral part of the application for participation in the Conference and apply to all Participants.
4. Sending the application for participation in the Conference to the Organizer is tantamount to accepting the provisions of these Regulations by the Participant.
5. The organizer reserves the right to introduce changes to the conference program and Regulations and the right to change the date of the Conference or to cancel it.
6. In the event of cancellation of the Conference, the Organizer undertakes to notify the registered Participants of this fact by e-mail at least 7 days before the planned date of the Conference.

II TERMS OF PARTICIPATION

1. The Participant of the Conference may be an adult natural person who meets all the conditions set out in point 2 below. The number of participants is limited to **70**. Passive Participants are determined by the order in which they apply.
2. The condition for obtaining the status of a Conference Participant is meeting all the following conditions:
 - 1) applying for participation via the electronic registration form, the address of which is available on the website: **<https://www.dyngroups.uni.lodz.pl/>**
 - 2) receiving a message from the Organizer with confirmation of registration by e-mail. In the absence of information confirming registration within 48 hours from the moment of registration, please contact the Organizer by sending a message to the e-mail address: **dyngroups@wmii.uni.lodz.pl**
3. There are two forms of participation in the Conference:
 - 1) passive participation - a Participant who has met all the conditions for participation in point 2 above. As a part of passive participation, the Participant is entitled to stationary participation in the Conference; A passive participant is also a person registered as a Conference Participant who is a co-author of the speech, but does not present the submitted paper;

- 2) active participation - a participant who was invited by the Organizer to present a paper and met all the conditions for participation in point 2 above. As part of the active participation, the Participant is entitled to stationary participation in the Conference, to the opportunity of presenting the submitted paper in the form of an oral presentation, to a copy of the book of abstracts in an electronic form.
4. In the case of a joint preparation of a paper by several authors, one of the authors will deliver the paper during the Conference in the form of an oral presentation.
5. The Organizer may - upon the Participant's request - issue him/her a certificate of participation in the Conference.

III CONFERENCE RULES

1. **The deadline for online registration for participation in the Conference is May 26, 2023 – for an active participant and June 12, 2023 – for a passive participant.** After this date, online registration will not be available, unless the Organizer extends the registration deadline. The organizer reserves the right to refuse registration in case of reaching the limit of participants.
2. The organizer establishes the program of the Conference and has the right to make changes to it, also on the day of the Conference, including the right to change the schedule and the order of speeches.
3. The Organizer is not responsible for technical or organizational problems of the Participants related to the participation in the Conference resulting from reasons beyond his/her control.
4. The Participant is fully responsible for all materials and information presented by him/her during the Conference. The participant is obliged to ensure that any statements and presentations presented by him/her during the Conference do not violate the law, nor the rights nor personal rights of third parties.
5. The participant undertakes to comply with these Regulations, social conduct, instructions and organizational and technical recommendations of the Organizer.
6. An active participant has his/her talk during the Conference at the appointed time and has the right to participate in the discussion moderated by the Organizer. A passive participant has the right to ask questions to the speakers. The moderator appointed by the Organizer decides about granting a passive Participant the participation in the discussion.

IV PAYMENTS

Participation in the Conference is paid. The conference fee is **120 EUR** if paid by **May 15, 2023** and **150 EUR** if paid after May 15, 2023. The fee for an accompanying person is **60 EUR**. The conference participant is obliged to pay the conference fee and, if applicable, the fee for the accompanying person no later than **7 days** before the beginning of the conference to the following bank account:

14 1240 6292 1111 0011 2291 4057

Details concerning the conference fee are available on the Conference website.

V RESIGNATION FROM PARTICIPATION IN THE CONFERENCE

The Participant may resign from participation in the Conference only if the conference fee has not been paid by sending relevant information to the following e-mail address: **dyngroups@wmii.uni.lodz.pl**

VI IMAGE

1. An active participant agrees that the University of Lodz, with its registered seat at 68 Narutowicza Street, 90-136 Lodz, may process his/her personal data consisting of name, affiliation, title and abstract of the paper and presentation of the paper (if it is prepared by the participant) on the Conference website and in conference materials;
2. The passive participant consents to the processing by the University of Lodz, with its registered office at ul. Narutowicza 68 90-136 Łódź, his personal data consisting of recording and free-of-charge publishing of his name and surname, affiliation on the Conference website and in conference materials;
3. In connection with granting the license - the Participant ensures that the use of his/her materials listed in point 1. in the presented scope will not infringe anyone's rights, in particular intellectual property rights, and does not require any permission from a third party.

VII PERSONAL DATA PROTECTION

In accordance with Article 13 (1) and (2) of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data and repealing Directive 95/46/EC (General Data Protection Regulation), hereinafter referred to as the "RODO Regulation"), we inform you that:

1. The administrator of personal data is the University of Łódź with its seat in Łódź, ul. Narutowicza 68, 90-136 Łódź.
2. In each case, you may contact the Data Protection Officer: to the above-mentioned correspondence address with the note: Data Protection Officer of the University of Lodz or by e-mail to the following e-mail address: iod@uni.lodz.pl;
3. Personal data including: name(s) and surname, e-mail address, academic title, affiliation and selection of a specific diet will be processed for the following purposes:

- registration of participation and organization and conduct of the **Dynamics of (Semi-)Group Actions** organized on June 26-28, 2023 by the **Department of Geometry of the University of Lodz**;
 - communicating with Participants on matters related to the Conference, documenting its course, including preparing a list of Participants, issuing certificates of participation;
4. Personal data will be processed on the basis of:
 - Art. 6 sec. 1 letter e) of the GDPR in connection with art. 2 and 11 of the Act of 20 July 2018 Law on Higher Education and Science (as it is necessary to perform a task carried out in the public interest or as part of the exercise of public authority entrusted to the administrator in connection with the mission of the higher education and science system in the field of education, scientific activity, shaping civic attitudes, as well as participation in social development and the creation of an economy based on innovation);
 - Art. 6 sec. 1 letter b) GDPR (because it is necessary for the performance of a contract to which the data subject is party or to take action at the request of the data subject prior to entering into a contract);
 - Art. 6 sec. 1 letter c) GDPR (in connection with the requirements of the law and internal legal acts in force at the University of Lodz);
 - Art. 9 sec. 2 letter a) GDPR (in connection with the requirements of the law regarding the processing of personal data of a special category in connection with the selection of specific diets during registration for participation in the Conference)
 5. Personal data in the form of an image will be used to take and post a group photo of participants on the Conference website (if consent is given to use the image);
 6. In the situation where the processing of personal data takes place on the basis of your consent, you have the right to withdraw your consent at any time without affecting the lawfulness of the processing that was carried out before the consent was withdrawn.
 7. Personal data will be stored for the period necessary to achieve the goals referred to in point 3, for the period of storing the financial and accounting documentation of the Conference by the University of Lodz. In situations provided for by law, personal data may also be processed for the period necessary to establish and pursue possible claims.
 8. You have the right:
 - 1) to access to the content of your data,
 - 2) to rectify your data when they are inconsistent with the actual state,
 - 3) to delete, limit processing, as well as transfer data - in cases provided for by law,
 - 4) to object to data processing,
 - 5) to file a complaint to the supervisory body, which is the President of the Personal Data Protection Office with its seat in Warsaw at Stawki 2 Street;

9. Providing your personal data by you is voluntary, but necessary to achieve the objectives referred to in point 3 above.

VIII SECURITY MEASURES

1. Conference participants are obliged to comply with generally applicable health and safety rules, fire protection, sanitary and administrative regulations as well as internal regulations at the Conference area.
2. It is strictly forbidden to bring in and use weapons, ammunition and pyrotechnic materials as well as harmful chemical substances, as well as open fire, materials that pose a fire hazard, damage to property and pose a threat to health, life of people and public safety, bring in and consume alcohol and drugs, smoking tobacco products and using electronic cigarettes, behavior inconsistent with the principles of social coexistence and disturbing public order.
3. Participants of the conference bear full financial responsibility for any damage caused by them.
4. The Organizer is not responsible for items left unattended at the Conference area.

IX FINAL PROVISIONS

5. Any disputes that may arise from participation in the Conference will be settled by the court competent for the seat of the Organizer.
6. In matters not covered by these regulations, the provisions of Polish law shall apply.
7. The Regulations come into force on **March 6, 2023**.