

**Admission procedure for international students  
to full-time 1st, 2nd and long-cycle studies in English  
for the academic year 2024/2025**



If you come from abroad and you have a different nationality than Polish – you can find here the most important information on how to apply and what documents you need to do it.

A website [www.rekrutacja.uni.lodz.pl](http://www.rekrutacja.uni.lodz.pl) is **dedicated to people who can study in Poland under the same conditions as Polish citizens**. This means that full-time studies in Polish are free of charge, but a tuition fee applies to part-time studies or studies in English. The amount of the tuition fee is listed in the description of each programme.

If you have **Pole's Card (Karta Polaka)**, decision of **Polish origins**, a **permanent residence card** or **EU long-term residence**, national **certificate of Polish proficiency at C1 level**, you have been granted **refugee status or a subsidiary protection** in Poland, you are a **citizen of one of the European Union or EFTA countries** or a family member of a migrant worker living in Poland – you are on the right website. More details about study possibilities under those rules can be found in the Polish legal act *Law about higher education (article 323 and 324)*. If you are not sure if you have rights to study on the same terms as Polish citizens do – you can always contact International Relations Office (IRO: [admission@uni.lodz.pl](mailto:admission@uni.lodz.pl)).

The **gen. Anders scholarship** holders shall register in IRK system [www.rekrutacja.uni.lodz.pl](http://www.rekrutacja.uni.lodz.pl).

Candidates applying for studies as holders of **Stefan Banach scholarship**, **Konstanty Kalinowski scholarship**, **PESEL UKR** or other programmes or those who are exempted from tuition fees shall go to **another admission platform: [www.admission.uni.lodz.pl](http://www.admission.uni.lodz.pl)**.

If you do not have documents from the list above – **you can study only on tuition fee basis**. Please go to: [another admission platform](#) for more information. The tuition fee for studies at the University of Lodz is about 1800-3000 EUR per year depending on the field of study.

### How to start

Firstly you **have to register** in our on-line application system (IRK). Please, be aware that your name and surname must be written as it is in your international passport. After that you have to **choose the study programme**. You have to **pay the recruitment fee in the amount of 85 PLN** per every programme you are applying for.

After you pay the recruitment fee and your school-leaving certificate is issued abroad you have to remember to finish your application by uploading documents – you can do this in the step no. 1.

Grades from the foreign secondary school (maturity) certificate are converted into “old” maturity scale grades and then into a percentage score. Results from high school leaving certificate/attestat/svidoctvo/other are recognized as the basic level and results obtained on the national examinations (CT/ZNO/MT/EGE/ENT/SAT/other) as the advanced level. Lack of results obtained in the national examinations does not disqualify the candidate, but gives points only at the basic level.

Documents that must be upload in the system:

1. school-leaving certificate, results of national exams/ diploma with transcript of records;
2. polish translation of school-leaving certificate, results of national exams/ diploma with transcript of records;
3. document which allows to study under same rules as Polish citizens (Pole’s Card, confirmation of Polish origins, permanent residence card, document granting refugee status or temporary protection, EU national ID, other);
4. an English proficiency certificate at B2 level from the [list of certificates](#) acceptable by the UL.

Due to necessity of converting grades from your school certificates and national exams/diplomas we kindly ask to **upload documents as soon as possible** (latest until the last day of recruitment, until 12:00 CET). Please inform IRO that documents have been uploaded in system by message in the admission platform or e-mail.

The UL indicates and converts grades from high school leaving certificate and national exams/diploma obtained abroad. Recalculated grades are put in the IRK system. Please note that in order apply for some programmes, grade from Polish language in high school certificate is required. In addition a candidate is required to have subjects listed in category 1 and 2 on his/her school certificate.

### I am in! – what’s next?

If after recruitment process you can see in your account an information that you are **qualified** to study at UL you must **deliver the documents** listed below as soon as possible **to International Relations Office** (until the date written in recruitment schedule):

1. signed application form for appropriate programme printed out from the IRK online enrolment platform with stucked photo,
2. an original of the high school leaving certificate, national exams results issued by appropriate authorities / the Bachelor's degree diploma, stamped with an Apostille (or legalized in a Polish Embassy in its country of origin\*) translated into Polish language by sworn translator,
3. an original of the eligibility statement stating that certificate/diploma gives the right to study at the university level or continue education on Master's level in the country it was issued stamped by the Higher Education Authorities (not applicable for EU/EEA/OECD countries, Ukraine and China),
4. a formal certificate of proficiency in English language at B2 level (from the UL's list),
5. a passport or ID (for viewing),
6. a copy of the document that entitles the applicant to study at the same rules as Polish citizen's (Pole's Card, permanent residence card, document confirming refugee status or temporary protection, EU national ID, other),
7. a valid proof of health insurance for basic medical treatment in Poland (for viewing),
8. a valid visa or a residence permit (Karta Pobytu), or any other document that entitles the applicant to stay legally in Poland (for viewing),
9. a statutory obligation and other declarations sent previously by e-mail,
10. Referral of the Republic of Poland scholarship (applies to its holders).

\* Secondary education certificates issued by some countries require recognition process (nostryfikacja) at the Board of Education (it is not applicable to certificates from the EU, the EEA, OECD, Ukraine and China).

Only after presenting the originals of the above mentioned documents, a candidate will officially become student of the University of Lodz. Please bear in mind that due to Polish law's requirement documents will have to be translated by a sworn translator into Polish after your arrival to Poland.

### **Deadlines**

BA studies (1<sup>st</sup> cycle) and long cycle (5 years) studies

- registration, uploading documents in the system and fee payment: **7<sup>th</sup> of May 2024 till 11<sup>th</sup> of July 2024 (12pm);**
- list of selected candidates – until **18<sup>th</sup> of July 2024;**
- submitting original documents:

**19<sup>th</sup> of July 2024 from 7:30 till 15:30,**  
**22<sup>nd</sup> of July 2024 from 7:30 till 15:30,**  
**23<sup>rd</sup> of July 2024 from 7:30 till 15:30;**

- documents sent by post will be accepted until **25<sup>th</sup> of July 2024** (with a post stamp at **23<sup>rd</sup> of July 2024**).
- list of admitted candidates – until **31<sup>st</sup> July 2024**.

A possible second round of admission for programmes, where quotas have not been filled, will begin on 6<sup>th</sup> August and last until 12<sup>th</sup> September (with the submission of documents on 18-20<sup>th</sup> September).

MA studies (2nd cycle)

- registration, uploading documents in system and fee payment: **7<sup>th</sup> of May 2024 to 16<sup>th</sup> of July 2024;**
- Entrance exams/interviews – **19<sup>th</sup> of July 2024;**
- List of selected candidates – until **24<sup>th</sup> of July 2024;**
- Submitting the originals of documents:  
**25<sup>th</sup> of July 2024 from 7:30 till 15:30,**  
**26<sup>th</sup> of July 2024 from 7:30 till 15:30,**
- Documents sent by post will be accepted until **30<sup>th</sup> of July 2024** (with a post stamp at **26<sup>th</sup> of July 2024**).
- list of admitted candidates – until **2<sup>nd</sup> of August 2024**.

For MA studies at faculties of Educational Sciences as well as International and Political Studies online admission lasts until 12<sup>th</sup> of September. Documents will be collected on 20<sup>st</sup> and 23<sup>rd</sup> of September.

**Place to submit documents and main contact:**

**International Relations Office**

at the University of Lodz

3 Uniwersytecka Street, room no. 1

90-137 Łódź

tel.: (+48 42) 635 42 37

e-mail: [admission@uni.lodz.pl](mailto:admission@uni.lodz.pl)

**Bank account details of University of Lodz**

SWIFT code: PKOPPLPW

Name of the bank: II O/Łódź PeKaO SA

Bank address: 270 Piotrkowska Str., 90-361 Łódź

IBAN: PL – (just 2 digits + sometimes required as IBAN + account number (PL+26 digits))

## Where to live

All students have a right to apply for a place in a dormitory. Candidates wanting to get a place in the dormitory, are asked to **make the appropriate declaration** in the recruitment system (question about their desire to live in a dormitory). The decision about granting the place in dormitory will be sent to you at the end of August. The cost of dormitories is from 380 to 660 PLN per month (depends on the dormitory). Every student need to pay a deposit in the amount of double monthly rent when check-in.

## Scholarship

Those of students who study under the same conditions as Polish citizens do (an exception – see below), can apply for a social scholarship, a social scholarship for the disabled students and allowance. If you wish to apply for any of scholarships mentioned above please contact the [Social Affairs Centre for Students and Doctoral Students](#).

THE EXCEPTION: Students from EU countries members and EFTA with their families can not apply for social scholarships.

## Documents

1. Law by 20<sup>th</sup> of July 2018 on higher education and science;
2. UL's Rector Decree on rules of payment for educational services at the University of Lodz;
3. UL's Rector Decree on rules of payments for educational services at the University of Lodz by foreign citizens;
4. Rules of admission procedure for 1<sup>st</sup> year of studies of 1<sup>st</sup> cycle, 2<sup>nd</sup> cycle and long-term studies at the University of Lodz.

## Useful links and information

[The Law on Higher Education and Science](#)

Polish language Center – [www.sjpdc.uni.lodz.pl](http://www.sjpdc.uni.lodz.pl)

More information on the website of the [Ministry of Science and Higher Education](#)

[National Agency for Academic Exchange \(NAWA\)](#)

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