

**SCHOLARSHIP REGULATIONS FOR UNIVERSITY OF LODZ STUDENTS
AND DOCTORAL STUDENTS**

**Chapter I
General provisions**

§ 1

1. The Scholarship Regulations for Students and Doctoral Students at the University of Lodz, hereafter referred to as 'the Regulations,' delineate the guidelines governing the determination, allocation, and disbursement of scholarship benefits for students and doctoral candidates enrolled at the University of Lodz (hereinafter referred to as the 'University of Lodz'). These Regulations encompass comprehensive criteria and procedures for the bestowal of scholarship benefits, the process for identifying students and doctoral candidates eligible to receive the Rector's scholarship, as well as the prescribed formats for scholarship applications and the methodology for documenting financial circumstances.
2. The Scholarship Regulations for University of Lodz Students and Doctoral Students of the University of Lodz, constitute the Regulations referred to in Article 95, paragraph 1 of the Act of 20 July 2018 - Law on Higher Education and Science (uniformed text Journal of Laws of 2023, , item 742, as amended).
3. Regulations, pursuant to Article 281(2) of the Act of 3 July 2018. Regulations introducing the Act - Law on higher education and science (Journal of Laws of 2018, item 1669 as amended), shall apply mutatis mutandis to doctoral students who commenced their doctoral studies before the academic year 2019/2020.

§ 2

Whenever the Regulations refer to:

- 1) Rector - means the Rector of the University of Lodz;
- 2) University's Government Council (URS) - means the University Students' Government Council (URSS) and the University Doctoral Students' Government Council (URSD);
- 3) Faculty's Student Government Council (WRSS) - means the Faculty's Government Council;
- 4) Faculty's Scholarship and Welfare Committee (WKSS) - means the committee considering applications for the benefits specified in § 5(1)(a, b, d);
- 5) University Students' Scholarship and Welfare Committee (UKSS-S) - means the committee which considers applications for the Rector's scholarships referred to in § 5(1)(c)
- 6) University Doctoral Students' Scholarship and Welfare Committee (UKSS-D) - means the committee which considers applications for scholarships referred to in § 5(2)(a-d) at the University;

- 7) Students' Scholarship and Welfare Appeal committee (OKSS-S) - means the Students' Scholarship and Welfare Appeal Committee which considers appeals against decisions made by the JSSC and UKSS-S;
- 8) Doctoral Students' Scholarship and Welfare Appeal Committee (OKSS-D) - means the Doctoral Students' Scholarship and Welfare Appeal committee which considers appeals against decisions taken by UKSS-D;
- 9) Act - means the Act of 20 July 2018 - Law on Higher Education and Science (uniformed text Journal of Laws of 2023, , item 742, as amended);
- 10) COSSISSID - means the Social Affairs Centre for Students and Doctoral Students of the University of Lodz, based at ul. Lumumba 1 in Lodz;
- 11) USOS - University Student Services System;
- 12) Exceptional situation - means a period of suspension or restriction of the functioning of the University on the basis of generally applicable legislation or other restrictions on the organisation of the University's work resulting from the orders of the Rector.

§ 3

1. The regulations apply to students and doctoral students:
 - a) who are Polish citizens and citizens of a Member State of the European Union, of the Swiss Confederation or of a Member State of the European Economic Area or of the European Free Trade Agreement (EFTA) - a party to the Agreement on the European Economic Area and members of their families residing in the territory of the Republic of Poland,
 - b) foreigners who have been granted a permanent residence permit or long-term residents of the European Union,
 - c) foreigners who have been granted a temporary residence permit due to the circumstances referred to in Article 159(1) or Article 186(1)(3) or (4) of the Act of 12 December 2013 on foreigners (i.e., Journal of Laws of 2023, item 519, as amended),
 - d) foreigners who have the status of refugee granted in the Republic of Poland or enjoy temporary protection or subsidiary protection on the territory of the Republic of Poland,
 - e) foreigners - holders of the certificate of proficiency in Polish as a foreign language referred to in Article 11a(2) of the Act of 7 October 1999 on the Polish language, at least at the C1 language proficiency level (i.e., Journal of Laws of 2021, , item 672),
 - f) holders of the Pole's Card or a person to whom a decision on the determination of Polish origin has been issued,
 - g) foreigners who are the spouse, ascendant or descendant of a citizen of the Republic of Poland residing in the territory of the Republic of Poland.
2. Foreigners not listed in paragraph 1(b-g) may not apply for the scholarship referred to in § 5(1)(a) and (2)(a).

3. The benefits referred to in § 5(1) and (2) shall not be granted to students and doctoral students who are:
 - a) candidates or active professional soldiers who have embarked on their academic pursuits upon the referral of the competent military authority and have been provided educational support in accordance with the stipulations concerning the educational engagement of professional soldiers,
 - b) public servants in candidate service or who are public servants who have undertaken studies on the basis of referral or approval from the relevant supervisor and have received assistance in connection with their studies under the service regulations.

§ 4

1. The Rector, in consultation with the students' and doctoral students' government, shall distribute the subsidy from the funds referred to in Article 365(3) of the Act.
2. The scholarship mentioned in paragraph 1, allocated for Rector's scholarships in a given year, shall not surpass 60% of the overall funds allocated in that year for Rector's scholarships, maintenance scholarships, and financial aid.
3. Rector's scholarships are awarded to no more than 10% of students in a particular study programme. If the number of students is less than 10, the Rector's scholarship may be awarded to 1 student.
4. Students who are;
 - 1) laureates of an international contest or laureates or finalists of a central level contest referred to in the regulations on the educational system,
 - 2) medallists in at least a co-curricular sports competition for the title of Polish Champion in a given sport as referred to in the sports regulations shall not be counted when determining the number of students receiving a rector's scholarship.
5. When allocating subsidies for scholarships, the portion of funds designated for scholarship benefits intended for doctoral students who initiated their doctoral studies prior to the academic year 2019/2020 shall not fall below the proportion represented by the number of such doctoral students within the overall student and doctoral candidate population. Furthermore, this allocation shall exceed 6% of the scholarship amount funded by the financial resources delineated in Article 238(13) of the Act of 3 July 2018, Introductory Provisions of the Act - Law on Higher Education and Science, as well as the financial resources detailed in Article 365(3) of the Act.
6. The total monthly amount of the scholarships referred to in § 5(1)(a and c) for a student cannot exceed 38% of the professor's salary.

Chapter 2 Scholarship benefit system

§ 5

1. Scholarship benefits for students at the University of Lodz are as follows:

- a) maintenance scholarship,
 - b) fortuitous allowance,
 - c) rector's scholarship,
 - d) scholarship for individuals with disabilities.
2. Scholarship benefits for doctoral students at the University of Lodz are as follows:
- a) maintenance scholarship,
 - b) fortuitous allowance,
 - c) rector's scholarship,
 - d) scholarship for individuals with disabilities.

§ 6

1. Scholarship benefits for students and doctoral students as specified in § 5(1) and (2) shall be awarded by the scholarship committees listed in § 2(4-8) at the request of the student or doctoral student. The committee's decision should be notified to the addressee in writing and contain a statement of reasons and instructions on the possibility and procedure of appeal. The grounds for a decision may be waived if it grants the student's request in full.
2. Students possess the prerogative to lodge an appeal against the decision made by the JSSC concerning the benefits outlined in § 5(1)(a), (1)(b), and (1)(d), to the OKSS-S, within a window of 14 days following the receipt of said decision. An appeal against a decision shall be lodged through the WKSS.
3. The student has the right to appeal against the decision of the UKSS-S regarding the benefits referred to in § 5(1)(c) to the OKSS-S submitted within 14 days of the delivery of the decision. An appeal against the decision shall be made through the UKSS-S.
4. A doctoral student holds the right to file an appeal against the decision issued by the UKSS-D concerning the benefits outlined in § 5(2)(a-d), to the OKSS-D, within a period of 14 days following the receipt of said decision. An appeal against the decision shall be made through the UKSS-D.
5. The provisions of the Act of 14 June 1960 Code of Administrative Procedure (i.e., Journal of Laws of 2023, item 775).
6. The provisions of the Act of 30 August 2002 shall apply to appeals against final decisions referred to in paragraphs 2-4 of the Law on proceedings before administrative courts (i.e., Journal of Laws of 2023, , item 259, as amended).
7. The Rector shall, by means of an administrative decision, overrule any decision of the scholarship committee or the scholarship appeal committee which does not comply with the law.

Chapter 3 **Scholarship and Welfare Committees**

§ 7

1. The Rector, at the written request of the URSS, appoints:
 - a) members of the UKSS-S with regard to the processing of applications for benefits as defined in § 5(1)(c),

- b) members of the OKSS-S in dealing with appeals against decisions of the JSSC and UKSS-S.
2. The Rector, upon receiving a written request from the WRSS, appoints the members of the JSSC tasked with reviewing applications for student scholarships as delineated in § 5(1)(a), (b), and (d) A model application for the appointment is attached as Appendix 1 to these Regulations.
3. The Rector, at the written request of the URSD, appoints:
 - a) members of the UKSS-D with regard to the processing of applications for benefits as defined in § 5(2)(a-d),
 - b) members of OKSS-D in respect of consideration of appeals against decisions of UKSS-D. The model application for appointment is attached as Appendix 1 to these Regulations.
4. The applications referred to in paragraphs 1 to 3 may be submitted by 15 September of the odd-numbered year in which the term of office of all scholarship committees expires.

§ 8

1. The committees referred to in § 2(3-8) consist of 5 persons, including 1 administrative employee.
2. Loss of student status and termination of employment with the University of Lodz will result in termination of membership of the committee.
3. In particularly justified cases, the Rector, at the request of the JSSC, URSS or URSD, may dismiss a member of the committee before the end of the term of office.
4. In the cases referred to in paragraphs 2 and 3, the composition of the committee should be supplemented without delay. In cases where a vacancy pertains to a student, the authority responsible for committee appointments shall formally request the relevant student government body to nominate an individual to fill the position within a 14-day timeframe.
5. The term of office of the committees mentioned in § 2(3-8) shall be two years and shall commence on 1 October of an odd-numbered year.
6. Prior to commencing their responsibilities, members of the committees mentioned in § 2(3-8) are obligated to declare their commitment to maintaining strict confidentiality regarding any information they may encounter in the course of their duties.

§ 9

1. During their initial meeting, members of the committees specified in § 2(3-8) shall collectively choose a committee chairperson and a deputy chairperson from among their ranks, as outlined in Appendix 4 to these Regulations. The members of the committee shall sign a confidentiality clause (Appendix 14 to these Regulations) and establish the rules for the work of the committee.
2. Chairpersons of the committees referred to in § 2(3-8) shall direct the work of the committee, ensure the efficiency of its work and the uniformity of its rulings, convene meetings of the committee and take care of the documentation submitted to the committee.

§ 10

1. Decisions made by the committees referenced in § 2(3-8) require a simple majority vote, with a minimum of three committee members in attendance, including either the chairperson or deputy chairperson.
2. Decisions rendered by the committees specified in § 2(3-8) shall bear the signature of either the committee chairperson or their deputy, acting with delegated authority.
3. Minutes shall be taken of the meetings of the committees mentioned in § 2 (3-8).
4. The decisions referred to in paragraph 2 shall be prepared by the JSSC, UKSS-S, UKSS-D and OKSS-S and OKSS-D respectively.
5. Decisions referred to in paragraph 2 shall be delivered in writing via COSSISSID by registered post with return receipt to the student's correspondence address specified in the USOS system or by means of electronic communication within the meaning of Article 2(5) of the Act of 18 July 2002 on the provision of services by electronic means (i.e. Journal of Laws of 2020, item 344), or by any other effective means referred to in Article 6(1)(3) of the Act of 18 November 2020 on electronic delivery (i.e. Journal of Laws of 2023, , item 285).

§ 11

A member of the JSSC, UKSS-S, UKSS-D, OKSS-S, and OKSS-D shall be subject to exclusion from participating in proceedings where:

- 1) they are directly involved in the case as a party or maintain such a legal relationship with one of the parties that the case's outcome could impact their own rights or obligations,
- 2) the case regards their spouse and relatives and affinities up to the second degree,
- 3) the case regards a person related to them by adoption, custody or guardianship,
- 4) they were a witness or expert or were or have been the representative of one of the parties, or in which one of the persons listed in points 2 and 3 are the representative of a party,
- 5) they were involved in the adoption of the contested decision,
- 6) for which an official investigation, disciplinary or criminal proceedings have been instituted against them,
- 7) one of the parties is a person in an official superior relationship to them.

§ 12

1. The committees referred to in § 2(3-8) are obliged to deal with incoming applications on an ongoing basis.
2. The activities of the committees referred to in § 2(3-8) are supervised by the Rector.

§ 13

1. In matters concerning the examination of applications for social scholarships, scholarships for the disabled, bursaries and the Rector's scholarship, the place of meeting of the JSSC, UKSS-S, UKSS-D and OKSS-S and OKSS-D is the headquarters of COSSISSID. In the event that

the Rector's order changes the working organisation in force at the University of Lodz to a remote working arrangement, it is permissible to process the applications in question remotely.

2. With the exception of the period from 1.07 to 31.10, the JSSC, UKSS-S, UKSS-D and OKSS-S and OKSS-D shall meet by the 10th of each month. If necessary, the chairperson of the committee may order an additional meeting of the committee.
3. If the committee has not adopted an annual timetable of meetings (Appendix 22 to these Regulations), the dates of each meeting shall be set by the chairperson of the committee, notifying committee members at least 7 days before the date of the meeting.

§ 14

The duties and responsibilities of COSSISSID and the dean's offices in the implementation of scholarship payments in the USOS system are set out in Appendix 2 to these Regulations.

Chapter 4

Scholarship application and payment rules

§ 15

1. The prerequisite for submitting an application for the scholarship for individuals with disabilities, a financial aid scholarship or a rector's scholarship in paper form is the correct submission of the application via the USOSweb platform.
2. A maintenance scholarship is awarded solely on the student's request. The model application is attached as Appendix 3 to the Regulations.

§ 16

1. A student or a prospective degree programme candidate submits an application for scholarship benefits encompassing maintenance scholarships, scholarships for disabled individuals, and aid payments, along with the requisite documentation for assessing their financial circumstances, either in person at the COSSISSID office or via postal mail to the designated COSSISSID address. Under exceptional circumstances, applicants may opt to submit their applications in the form of scanned documents or photographs, which can be emailed to the authorized University of Lodz COSSISSID personnel.
2. A student or candidate for a degree programme referred to in § 27 (1-3) and a doctoral student referred to in § 31(1) shall submit an application for the Rector's scholarship together with documents enabling the assessment of achievements to the appropriate dean's office. In exceptional instances, applicants may choose to submit their application as a scanned document or photograph, which can then be forwarded to the designated e-mail address of the staff member within the dean's office responsible for managing the respective course of study.
3. When applying for scholarship benefits, students are required to utilize the sample application forms provided in Appendixes 3, 5, 6, and 10 of these Regulations.
4. The timetable and the list of documents required for evaluating the circumstances as mentioned in paragraph 1 can be found in Appendix 7 of these Regulations.

5. The financial status of a student shall be determined by considering the combined income of the individuals specified in § 23(2)(a), which is defined as the average monthly earnings of a family member during the calendar year preceding the academic year, while also adhering to the regulations set forth in § 23(3-6), and subject to the provisions outlined in § 23(8-11).
6. Subject to the provisions of § 23 paragraphs 8-11, the income constituting the basis for determining a student's financial situation shall be determined on the basis of the components listed in Article 3 of the Act of 28 November 2003 on Family Benefits (i.e., Journal of Laws of 2023, , item 390, as amended).

§ 17

1. Subject to paragraphs 3 and 4, the following benefits, namely maintenance scholarships, scholarships for disabled individuals, and rector's scholarships, shall be granted for an academic year and disbursed on a monthly basis for nine months, spanning from October to June. In cases where the final year of study encompasses just one semester, these benefits shall be awarded for one semester and disbursed on a monthly basis for either five months in the winter semester or four months in the summer semester.
2. The benefits mentioned in paragraph 1 shall be disbursed for October and November no later than by the end of December, and for the subsequent months, payments shall be made by the conclusion of each respective month.
3. A student is eligible to receive the benefits mentioned in paragraph 1 for a duration of 9 months during an academic year, with an adjustment to 5 months for those completing their studies following the winter semester, or 4 months for those commencing their studies during the summer semester. The provision of paragraph 5 shall apply accordingly.
4. An application for a maintenance scholarship, rector's scholarship, or scholarship for individuals with disabilities submitted between October and June, meeting the formal requirements and being legitimate, shall form the basis for the scholarship award from the month of submission, provided it is submitted by the end of the month preceding the WKSS, UKSS-S, and UKSS-D committees' meeting date, with paragraph 5 provision applying accordingly.
5. If an incomplete or inaccurately filled-out application, or one lacking the required attachments, is submitted, a COSSISSID or WKSS, UKSS-S, or UKSS-D staff member may require the student to rectify or complete the application within the specified deadline, subject to the consequence of a summons. The model request is attached as Appendix 8 to the Regulations.
6. In the case of the allocation of funds earmarked for the payment of scholarships, applications submitted or completed after 30 September and after 28 February (29 February in a leap year) respectively, when studies start from the summer semester, will be considered negatively.
7. If the scholarship limit stipulated in § 29(4), and § 33(3), is reached, Rector's scholarship applications submitted after the deadlines indicated in § 28(1), and § 33(3), shall be declined.

§ 18

1. A student simultaneously pursuing multiple study programmes may only receive benefits, such as a maintenance scholarship, a scholarship for disabled individuals, an aid payment, and a rector's scholarship, within a single study programme as selected by the student.
2. A student concurrently enrolled in multiple study programmes may only receive benefits, such as a maintenance scholarship, a scholarship for disabled individuals, an aid payment, and a rector's scholarship, within a single study programme, as determined by the student:
 - 1) first degree - no longer than 9 semesters;
 - 2) second degree - no longer than 7 semesters.
3. The 12-semester timeframe shall encompass all semesters, including those during leave of absence, for students commencing first-degree, second-degree, and unified master's studies, except for semesters pursued as part of consecutive first-degree studies initiated or continued after the first bachelor's, engineer's, or equivalent degree. In instances of pursuing multiple courses of study simultaneously, concurrently taken semesters are considered as a single semester.
4. A maintenance scholarship, scholarship for individuals with disabilities, aid scholarship, and rector's scholarship are not accessible to a student who possesses a following degree:
 - 1) master's degree, Master of Engineering or equivalent,
 - 2) bachelor's degree, engineer's degree or equivalent if they are re-entering a first-degree programme.
5. The provisions of paragraphs 2 and 3 shall apply mutatis mutandis to students who have studied or obtained their degrees abroad. Where a student's disability arose during the course of study or after the completion of a degree, the benefit referred to in § 5(1)(d) and § 5(2)(d) shall be available for an additional period of 12 semesters. Regulations mentioned in paragraph 4 shall apply accordingly.
6. A student applying for or already receiving a benefit as stipulated in § 5, paragraphs 1(a), (c), and (d), and 2(a), (c), and (d), must promptly inform the University of any circumstances leading to the loss of eligibility for the benefit in accordance with paragraphs 2, 3, and 4.
7. The student retains the entitlement to receive scholarship benefits during their period of study at another university under exchange programmes.
8. Students must provide a declaration confirming that they are not concurrently receiving scholarship benefits in multiple study programmes.
9. Fortuitous allowance may be granted two times in an academic year.

§ 19

1. Students and doctoral candidates who have been granted scholarship benefits, including maintenance scholarships, scholarships for disabled individuals, and rector's scholarships, are obligated to specify the bank account number to which these benefits will be disbursed.

Cash withdrawals at the University of Lodz cash desk can only apply to underage students who do not have a bank account.

2. Scholarship benefits cannot be paid into individual virtual bank accounts assigned to the University of Lodz students for payment of tuition fees.

Chapter 5

Loss of entitlement to scholarship benefits and repayment of benefits unduly received

§ 20

1. Students and doctoral candidates forfeit their entitlement to a maintenance scholarship, scholarship for individuals with disabilities, aid scholarship, or rector's scholarship under the following circumstances:
 - a) from the moment when the decision of expulsion from the student register becomes final, though scholarship benefits are not payable from the month following the month of expulsion. In the event that the expulsion decision is reversed within a month from its finality, the student retains the right to the benefit for the month during which they were not registered as a student at the University of Lodz;
 - b) during a valid suspension period imposed by a disciplinary committee
 - c) upon graduation before the designated timeline in the course of study (graduation being defined as the date when an examination board decides to confer a bachelor's, engineer's, master's, or equivalent degree, or when a resolution is passed to award a doctoral degree). The last instalment of the benefit will be disbursed for the month in which the eligible person graduates;
 - d) in the event of cancellation of the benefits received;
 - e) in the case of obtaining scholarship benefits at another course/university,
 - f) the period mentioned in § 18(2) has lapsed.
2. In situations outlined in paragraph 1, sub-paragraphs a-e, the entire monthly sum of benefits, encompassing maintenance scholarships, scholarships for disabled individuals, financial aid, and rector's scholarships, shall be disbursed in full for the month in which the decision was made or another event transpired leading to the forfeiture of scholarship entitlement.
3. Reinstating the disbursement of benefits, including maintenance scholarships, scholarships for disabled individuals, financial aid, and rector's scholarships, following the restoration of the student's status or the conclusion of the suspension period in the student's rights, is contingent upon the submission of a student's application addressed to the relevant committee, and delivered to the COSSISSID office.
4. If the duration of studies is extended beyond the time limit stipulated in the University of Lodz's Regulations and Guidelines, individuals who have obtained such an extension will forfeit their entitlement to scholarship benefits.
5. The student maintains their entitlement to benefits, including a maintenance scholarship, a scholarship for disabled individuals, financial aid, and a rector's scholarship, throughout their period of leave.

§ 21

1. Should a student receive a benefit based on false information they have provided, the student may be subject to disciplinary or criminal proceedings, in addition to being required to repay any unmerited benefits.
2. In the case referred to in paragraph 1, the scholarship committees referred to in §2(4-8) shall inform the Rector of the circumstances of the case. On the recommendation of the Rector, the disciplinary proceedings representative shall initiate an investigation.
3. The undue benefit returned by the student is transferred to the scholarship benefits fund.

Chapter 6 Maintenance scholarship

§ 22

1. A maintenance scholarship may be awarded to a student in a difficult financial situation.
2. A student applying for a maintenance scholarship is obligated to submit an application along with documents verifying their income from the calendar year preceding the academic year for which the application is intended.
3. The amount of the maintenance scholarship depends on the average monthly income per person in the student's family obtained in the calendar year preceding the academic year for which the student applies for a scholarship, with the provision that in the event of a loss or increase in income within the student's family, the income of that individual shall be determined based on the situation described in the application.
4. In particularly justified cases, a student may receive a maintenance scholarship in an increased amount.
5. Particularly justified cases collectively include:
 - 1) being an orphan or semi-orphan, being under the guardianship of an institution or a family foster care arrangement, possessing a birth certificate with the mother's name instead of the father's, or residing at the University of Lodz Dormitory,
 - 2) not exceeding the income specified in Appendix 9 to these Regulations.
6. The deadline for submitting the application is attached as Appendix 7 to the Regulations.

§ 23

1. The amount of income per person in the student's family entitling the student to apply for a maintenance scholarship, as well as the amount of the maintenance scholarship rates, is specified in Appendix 9 to these Regulations.
2. The amount of monthly per capita income in the family of a student applying for a maintenance scholarship is determined according to the principles set out in the Act of 28 November 2003 on family benefits (i.e., Journal of Laws 2023, item 390 as amended),

except that in its determination the following are taken into account:

a) income earned by:

- the student,
- the student's spouse,
- the student's parents, legal guardians or actual guardians,
- dependants of the aforementioned, under-age children, children in education up to the age of 26 or, if the age of 26 falls in the final year of study, until their graduation, and children with disabilities regardless of age;

b) and the following are not taken into account:

- benefits referred to in Articles 86(1), 359(1) and 420(1) of the Act,
- scholarships received by pupils, students and doctoral students under structural funds of the European Union, non-reimbursable funds from assistance provided by the member states of the European Free Trade Agreement (EFTA), international agreements or implementation programmes drawn up to these agreements, international scholarship programmes,
- financial assistance benefits received by pupils under the provisions of the education system,
- scholarships of a social character awarded by entities referred to in Article 21(1)(40b) of the Personal Income Tax Act of 26 July 1991 (i.e., Journal of Laws of 2022, item 2647, as amended).

3. A student who does not share a common household with any parent, legal guardian, or de facto guardian may apply for a maintenance scholarship without being required to provide income details for these individuals and their dependent underage children, children in education up to the age of 26 (or until their graduation if they turn 26 during their final year of study), and disabled children, regardless of age, provided they meet one of the following conditions:

- over 26 years of age;
- remains married;
- has dependent children as referred to in section 88(1)(1)(d) of the Act;
- came of age while in foster care;
- has a permanent source of income and his/her average monthly income in the previous tax year and in the current year in the months preceding the month of submitting the statement referred to in paragraph 3 is higher than or equal to 1.15 of the sum of the amounts set out in Article 5 paragraph 1 and Article 6 paragraph 2 point 3 of the Act of 28 November 2003 on family benefits.

4. The student referred to in paragraph 3 shall declare that he or she does not run a joint household with any parent, legal guardian or de facto guardian.

5. In the case where income from running an agricultural enterprise is used to determine the income threshold enabling a student to apply for social scholarships, this income is calculated based on the area of arable land in hectares and the average income from work in individual agricultural holdings with 1 equivalent hectare, as announced in accordance with Article 18 of the Act of 15 November 1984 on agricultural tax (consolidated text: Journal of Laws of 2020, item 333).

6. In situations involving both farm income and non-agricultural income, these two sources of income are aggregated.
7. In situations involving both farm and non-agricultural income, these incomes are aggregated, and if there is a change in the student's family income, the right to a grant and the monthly per capita income for a student applying for a maintenance grant are determined based on the student's application (with the application form specified in Appendix 10 to these Regulations), subject to the provisions in paragraphs 8-11.
8. The loss of income referred to in paragraph 7 means the loss of income caused by:
 - 1) acquisition of the right to parental leave,
 - 2) loss of unemployment benefit or scholarship,
 - 3) loss of employment or other gainful activity,
 - 4) loss of pre-retirement benefit or pre-retirement benefit, teacher's compensation benefit, as well as old-age or disability pension, survivor's pension, social pension or parental supplementary benefit referred to in the Act of 31 January 2019 on parental supplementary benefit (i.e., Journal of Laws of 2022, item 1051),
 - 5) deletion from the register of non-agricultural economic activity or its suspension within the meaning of Article 16b of the Act of 20 December 1990 on social insurance for farmers (i.e., Journal of Laws of 2023, item 208 as amended) or Article 36aa(1) of the Act of 13 October 1998 on the social security system (i.e., Journal of Laws of 2023, item 1230, as amended),
 - 6) loss of sickness benefit, rehabilitation benefit or maternity benefit due after the loss of employment or other gainful activity,
 - 7) loss of ordered maintenance benefits due to the death of the person liable for such benefits or loss of cash benefits paid in the event of unsuccessful enforcement due to the death of the person liable for maintenance,
 - 8) loss of parental benefit,
 - 9) loss of maternity allowance as referred to in the provisions on social insurance for farmers,
 - 10) loss of a doctoral scholarship as defined in Article 285 of the Act of 3 July 2018, Provisions introducing the Act - Law on higher education and science (Journal of Laws of 2018, item 1669 as amended) and paragraph 209(1) and (7) of the Act. Except as provided in § 17, when a family member, a student, or a child under legal guardianship experiences a loss of income during or after the calendar year preceding the academic year, the lost income shall not be considered when assessing the total income.
9. When there is a loss of income, eligibility for a maintenance scholarship begins from the first month following the month in which the income loss transpired, provided that it does not precede the month of application.

10. Obtaining the income referred to in paragraph 7 means obtaining income caused by:

- 1) end of parental leave,
- 2) obtaining unemployment benefits or scholarship,
- 3) obtaining employment or other gainful activity,
- 4) obtaining of pre-retirement benefit or pre-retirement benefit, teacher's compensation benefit, as well as old-age or disability pension, survivor's pension, social pension or parental supplementary benefit referred to in the Act of 31 January 2019 on parental supplementary benefit (i.e., Journal of Laws of 2022, item 1051),
- 5) commencement of non-agricultural economic activity or resumption of its performance after a period of suspension within the meaning of Article 16b of the Act of 20 December 1990 on social insurance for farmers or Article 36aa(1) of the Act of 13 October 1998 on the social insurance system,
- 6) obtaining sickness benefit, rehabilitation benefit or maternity benefit following loss of employment or other gainful activity,
- 7) obtaining parental benefit,
- 8) obtaining a maternity allowance as referred to in the provisions on social insurance for farmers,
- 9) obtaining a doctoral scholarship as defined in Article 285 of the Act of 3 July 2018, Provisions introducing the Act - Law on higher education and science (journal of Laws

of 2018, item 1669 as amended) and paragraph 209(1) and (7) of the Act. Except as outlined in § 18, when assessing the income of a family member, a student, or a child under legal guardianship for the calendar year preceding the benefit period, the income earned during that year is divided by the number of months in which it was earned if it corresponds to the period for which entitlement to family benefits is determined or verified. If a family member, student, or child under legal guardianship receives income after the calendar year preceding the benefit period, their income is calculated based on the income of that respective individual, increased by the income received for the month immediately following the month in which the income was received, provided that the income pertains to the period for which eligibility for family benefits is determined or verified.

11. If acquiring income leads to the loss of eligibility for a maintenance scholarship or a reduction in its amount, the scholarship shall either not be awarded or be granted at a reduced amount from the first month following the month in which the income was earned.
12. The regulations regarding the loss and acquisition of income do not pertain to income derived from employment or other forms of gainful employment, as well as income from deregistering and reinitiating non-agricultural economic activities if a family member, student, or child under legal guardianship has experienced a loss of income from these sources and, within a three-month period from the date of income loss, has secured income with the same employer, principal, or contractor, or has recommenced non-agricultural economic activities.

from the date of income loss, has secured income with the same employer, principal, or contractor, or has recommenced non-agricultural economic activities.

13. The Rector, the scholarship committee, or the scholarship appeal committee shall decline to grant a maintenance scholarship to a student if their monthly per capita family income does not surpass the threshold specified in Article 8, Paragraph 1, and Paragraph 2 of the Act of 12 March 2004 on Social Welfare (i.e., Journal of Laws, item 901), unless the application for a maintenance scholarship is accompanied by a certificate issued by a social assistance centre or a social services centre indicating the utilization of social assistance benefits by the student or members of their family in the year when the application is submitted.
14. In cases where a student mentioned in paragraph 12 or their family members are not beneficiaries of social assistance benefits, the Rector, the scholarship committee, or the scholarship appeal committee may grant a maintenance scholarship to the student if they can provide evidence of their family's means of support.

Chapter 7

Fortuitous allowance

§ 24

1. A fortuitous allowance may be granted at the request of a student who is temporarily in a difficult life situation.
2. A student may only receive one aid payment for one fortuitous event. The student is obliged to attach documents confirming the situation described in the application.
3. The application for the relief aid, together with the documents referred to in paragraph 2, shall be submitted no later than three months from the date on which the circumstance referred to in paragraph 1 arose.
4. The JSSC, UKSS-S or OKSS-S may request relevant documents from the student in any case if there are doubts about the information provided by the student in the fortuitous allowance application.
5. The maximum amount of the allowance is set out in Appendix 9 to these Regulations.
6. The allowances are granted between 1 October and 30 June.
7. For the members of the JSSC, the UKSS-S and the OKSS-S respectively, the compensation shall be granted by the respective committee taking into account the provisions of § 11.

Chapter 8

Scholarship for individuals with disabilities

§ 25

1. A scholarship for individuals with disabilities may be awarded to a student who possesses a disability certificate, a certificate specifying the degree of disability, a certificate indicating classification in a group of individuals with disabilities, or a certificate from a doctor of the Social Insurance Institution (ZUS)

certifying total inability to work, inability to lead an independent life, or partial inability to work.

2. If a student has included a certificate from a competent authority specifying the degree of disability for a defined period with their application for a scholarship for individuals with disabilities, the scholarship may be granted under the condition that the student will become eligible for its disbursement for a period beyond the expiration date of the disability certificate, provided that, within three months of the certificate's expiry, the student submits a new certificate confirming its continuation from the previous one. Failure to do so may result in the scholarship award decision being considered null and void.
3. The provisions of § 16 and § 17 apply mutatis mutandis to the scholarship for individuals with disabilities, with the exception of the obligation to submit income information.
4. Scholarship rates for individuals with disabilities are set out in Appendix 9 to these Regulations.

Chapter 9

Rector's scholarship

§ 26

The rector's scholarship may be conferred upon a student who has demonstrated exceptional academic, scientific, or artistic accomplishments or achieved notable sporting success at a competition of at least national significance for the academic year preceding the submission of the application for the rector's scholarship.

§ 27

1. The Rector's scholarship referred to in § 26 may be applied for by students of first-degree studies and uniform master's studies, however, not earlier than after the completion of the first year of studies.
2. The Rector's scholarship referred to in § 26 may also be applied for by a first-year second-degree student who has fulfilled the criteria set out in § 26 in the final year of first-degree programme.
3. The Rector's scholarship may be applied for by students admitted to the first year of studies in the year of taking the matura exam, who are:
 - 1) a laureate of an international contest or a laureate or finalist of a central-level contest, as referred to in the regulations on the educational system,
 - 2) a medallist in at least a co-competitive sporting competition for the title of Polish Champion in a given sport as referred to in the sports regulations.
4. The Rector's scholarship may be awarded to a student;
 - 1) referred to in paragraphs 1-2, who by 30 September has obtained all passes and passed all examinations provided for in the study plans and curricula for the completion of a given year, and has taken the diploma examination within the time limit complying

with the deadline specified in the study regulations and the Rector's order on the division of the academic year and has applied for the Rector's scholarship by the deadline specified in § 28(1). In the case of students in the final year of a 7-semester first-degree programme: by 28 February, they have obtained all credits and passed all examinations provided for in the study plans and programmes for the completion of a given year and have taken the diploma examination within the time limit specified in the study regulations and the Rector's order on the division of the academic year, and have applied for the Rector's scholarship within the time limit specified in § 28(1),

- 2) referred to in paragraph 3, who has been admitted to a degree programme within the time limit specified in the recruitment timetable for a given academic year and who has submitted an application for the Rector's scholarship within the time limit specified in § 28(1),
 - 3) who has been admitted from another university to the University of Lodz during the course of their studies, and whose programme of study has been completed in accordance with the programme provided for credit for the year in question at the University of Lodz.
5. A student is not entitled to the Rector's scholarship during the period of repeating a year or semester.

§ 28

1. Registered in USOSweb, the application for the rector's scholarship should be printed out and submitted to the appropriate dean's office for the place of study, or sent by post, by the deadline contained in Appendix 23 to these Regulations on determining the number of students and doctoral students eligible for the Rector's scholarship and the dates for submitting, accepting and examining applications for the Rector's scholarship in a given academic year. In exceptional situations, applications may be submitted in the form of scanned documents or photographs to the email address of the dean's office staff member responsible for the course.
2. An employee of the Dean's Office verifies in USOSweb the correctness of the submitted application in terms of the listed academic, artistic or sporting achievements, confirms the weighted average grade obtained in the academic year preceding the academic year for which the application has been submitted, verifies the correctness of credits and examinations, and verifies the conformity of the documentation with Appendix 11 to these Regulations by entering the relevant achievement code and appendix number on each appendix, as well as the date of submission of the application. A member of the dean's office staff confirms with his/her signature that the application has been submitted correctly.
3. The formally checked and confirmed by the dean's office, the application referred to in paragraph 1 should be forwarded to COSSISSID by the deadline contained in Appendix 23 of these Regulations on determining the number of students and doctoral students eligible for the Rector's scholarship and the dates for submitting, accepting and examining applications for the Rector's scholarship in a given academic year, together with a ranking list drawn up in the USOS system of all applications submitted to the Dean's Office in alphabetical order, with the number of points for academic achievements added to the list, separately for each study programme as specified in Appendix 23 to these

Regulations and a list of ranking codes for each course sent electronically. Detailed rules of procedure are set out in Appendix 2 to these Regulations. In exceptional circumstances, the dean's office sends applications electronically arranged in alphabetical order.

§ 29

1. The Rector's scholarship is awarded to the top 10% of students in each study programme conducted at the University of Lodz.
2. Students referred to in § 27(3) shall not be included in the determination of the number of students receiving the Rector's scholarship.
3. The Rector of the University of Lodz designates 10% of the total number of students eligible for scholarship awards in each study program, encompassing all academic years, study modes, formats, and degrees, as outlined in Appendix 23 to these Regulations. The count of eligible students is established using data provided by the heads of dean's offices, considering their student status as of 31 March in the academic year preceding the year for which the application for the rector's scholarship is made. In the event of establishing new faculties, the Rector of the University of Lodz designates 10% of the students eligible for the Rector's scholarship within a specific faculty. This determination is based on the enrolment limits specified in the resolution of the University of Lodz Senate concerning admission rules for that particular faculty in a given academic year, as detailed in Appendix 23 of these Regulations. If the calculation of 10% of the eligible student count results in a value less than one, the Rector of the University of Lodz is authorized to allocate the scholarship to a single student. Appendix 23 is subject to revision if the student count in a specific course of study surpasses the figure established as of 31 March.
4. The Rector of the University of Lodz allocates the percentage of the pool designated for the Rector's scholarships, as outlined in Appendix 23 of these Regulations. Additionally, the Rector establishes a reserve pool for appeals and specifies the application deadlines for the academic year.
5. The detailed criteria and rules for awarding the Rector's scholarship are defined in §§ 26-30 of these Regulations. The method of documenting student achievement is set out in Appendix 11 to these Regulations. The template for the Rector's scholarship application is a form generated by the student in the USOSweb system.
6. Only accomplishments presented in the application and achieved during the period from 1 October to 30 September in the academic year preceding the academic year for which the rector's scholarship is sought will be considered for evaluation, except as provided in § 27(3). Achievements documented at a later date are not subject to scoring.
7. The group of students eligible for the rector's scholarship in each study program is determined by creating a ranking list based on the total scholarship points obtained (from the highest to the lowest value) for all types of accomplishments considered when applying for the rector's scholarship. There is a common ranking list for each course of study covering all years, modes, forms and degrees of studies.

8. If a ranking list, prepared as described in paragraph 7 in adherence to the stipulations of paragraph 3, includes two or more students who have accrued an equal number of points and are in a tied position, preventing the selection of a single recipient for the Rector's scholarship, the scholarship shall be granted to the student who is ranked immediately above the tied individuals and has accumulated a higher number of points, even if that count is lower, as specified in Appendix 23. The unused number of places shall be forwarded by UKSS to OKSS. If the number of applications on the ranking list, as determined by the OKSS, suggests a potential excess over the 10% quota allocated for a specific course of study, the Rector's scholarship shall be granted to a reduced number of students compared to what is stipulated in Appendix 23.
9. The scholarship is awarded on a three-stage scale:
 - 1) first level scholarship,
 - 2) second level scholarship,
 - 3) third level scholarship.
10. The scholarship amount and its variations for each grade, as specified in Appendices 9 and 9a of these Regulations, are established by the Rector in collaboration with the URSS, relying on a calculation presented by the UKSS following the ranking process.

The allocation of funding for the Rector's scholarship will be determined subsequent to the allocation of funding for maintenance scholarships and scholarships for individuals with disabilities, ensuring compliance with the condition outlined in § 4(2). The rates for the Rector's scholarship applicable for a specific academic year will be added as Appendix 9a to these Regulations after the completion of the rankings mentioned in paragraph 7.

§ 30

1. Applications for the Rector's scholarship are evaluated through a point-based system, wherein a specific number of scholarship points are granted for each acknowledged academic, artistic, or sporting accomplishment, as detailed in Appendix 11 of these Regulations.
2. The Rector's scholarship may be granted to a student who has achieved a minimum grade point average of 4.0 for the academic year preceding the year in which the application for the Rector's scholarship is filed.
3. The grade point average mentioned in paragraph 1 shall be calculated in adherence to the Regulations and Guidelines for Studies in effect at the University of Lodz. The calculation of the average is based on data from USOS. In the absence of grades in USOS, the average should be determined on the basis of the grades entered in the student's index, in the periodic achievement sheet or on the basis of examination records, and, in the case referred to in paragraphs 4-5, on the basis of certificates of grades.
4. When students mentioned in § 27(2) have completed a first-degree program at an institution other than the University of Lodz and are applying for the Rector's scholarship, they must include with the application form, as outlined in § 28(1), a report of grades for exams and final course evaluations that did not require an exam and were obtained in the final year of their first-degree studies, or a transcript of their academic record,

along with information about the grading scale employed at the University of Lodz.

5. Students referred to in §27, paragraph 2 who completed their first-degree studies at another Faculty of University of Lodz, when applying for the Rector's scholarship, are required to attach to the application referred to in §28, paragraph 1, a certificate of grades for examinations and final course credit obtained in the final year of their first-degree studies, information about the date of obtaining all credits and the date of completing the first-degree studies.
6. The scholarship points referred to in paragraph 1 shall be calculated in accordance with Appendix 11 to these Regulations and § 30, paragraphs 1 and 3, and shall be awarded for particular types of achievements taken into account when applying for the Rector's scholarship. These points add up.
7. The total number of scholarship points awarded in the qualification procedure may not exceed 200.

Chapter 10

Rector's scholarship for doctoral students

§ 31

1. A doctoral student specified in § 1(3) is eligible to apply for the rector's scholarship provided that, in the academic year preceding the scholarship award:
 - a) they achieved either very good or good results in the examinations integral to the doctoral programme,
 - b) they exhibited progress in their academic endeavours and the development of their doctoral thesis,
 - c) they demonstrated a notable dedication to teaching during their tenure as a doctoral student at the university.
2. A doctoral student mentioned in paragraph 1 may receive the Rector's scholarship if, by the 30 of September, they have successfully completed all required credits and passed all necessary examinations for the current academic year.
3. A doctoral student is entitled to a scholarship from the Rector regardless of the form of doctoral studies taken.

§ 32

1. To apply for the Rector's scholarship, accompanied by the required documentation as specified in Appendix 11a to these Regulations, the student must submit their application to the relevant dean's office within the deadline outlined in Appendix 23 of these Regulations, which determines the number of students and doctoral students eligible for the Rector's scholarship and the deadlines for the submission, acceptance and examination of applications for the Rector's scholarship in a given academic year. The model application for the Rector's scholarship is an application generated from the USOSweb system. In exceptional situations, applications may be submitted in the form of scanned documents or photographs to the email address of the dean's office staff member responsible for the course.

2. An employee of the dean's office verifies in USOSweb the correctness of the submitted application and the entered achievements. On the application referred to in paragraph 1 submitted by a doctoral student to the dean's office, an employee shall confirm the average grade achieved by the student, calculated in accordance with the provisions of § 34(3), in the academic year preceding the academic year for which the application has been submitted, and the fact that the student has obtained all examinations and passed all examinations by 30 September, shall verify that the documentation is in conformity with Appendix 11a to these Regulations, and that the application has been submitted by the deadline referred to in paragraph 1, confirming this with the student's signature. In exceptional circumstances, the dean's office sends applications electronically arranged in alphabetical order.
3. The application, as described in paragraph 1 and validated by the dean's office, must be submitted to COSSISSID by the deadline specified in Appendix 23 for determining the number of students and doctoral students eligible for the Rector's scholarship at the University of Lodz, along with a comprehensive alphabetical list of all applications submitted to the dean's office, indicating which applications contain academic achievements, sorted by doctoral program as outlined in Appendix 23, and an electronic list of ranking codes for each study programme. Detailed rules of procedure are set out in Appendix 2 to these Regulations.

§ 33

1. The Rector's scholarship may be awarded to 20% of the number of the best doctoral students in a given doctoral programme.
2. The Rector of the University of Lodz determines 20% of the number of doctoral students who may be awarded a scholarship in each doctoral programme established at the University of Lodz - Appendix 23 to these Regulations. The total number of doctoral students is calculated based on information collected from the heads of dean's offices regarding the count of doctoral students enrolled at the University of Lodz as of 31 March 31 of the academic year immediately preceding the academic year for which the doctoral student is making the application.

The Rector of the University of Lodz distributes the allocated percentage of the scholarship pool, designates a portion for appeals (as outlined in Appendix 23 of these Regulations), and establishes the application deadline for the respective academic year. The Rector of the University of Lodz, in a situation where at least one place cannot be shown, has the right to allocate it to one person.
3. In cases where the allocated places mentioned in paragraph 3 are not utilized for doctoral programs offered at a specific faculty, the Rector of the University of Lodz, upon request from the University of Lodz's OKSS-D, may decide to reassign these places to the OKSS-D University of Lodz for use in different doctoral programs within the same faculty.

§ 34

1. A detailed list of the criteria referred to in § 31(1)(1)(a)-(c), the manner of documenting and scoring them, is set out in Appendix 11a to these Regulations. The very good results referred to in § 31(1)(1)(a), are understood as the weighted average grade, calculated in accordance with the Regulations for Doctoral Studies in force at the University of Lodz, for the academic year preceding the year for which the doctoral student applies, multiplied by the coefficient 1. The maximum number of points is 5.
2. Only accomplishments listed in the application and achieved between 1 October and 30 September in the academic year prior to the one for which the Rector's scholarship is sought are taken into consideration. Achievements documented at a later date are not subject to scoring.
3. Very good or good results in examinations included in the curriculum of doctoral studies referred to in § 31(1)(1)(a), shall be understood as obtaining, for the year of studies preceding the academic year for which the doctoral student applies, a weighted average mark calculated in accordance with the Regulations for Doctoral Studies in force at the University of Lodz of not less than 4.0000. The calculation of the average is based on data from USOS. If there are no grades available in the USOS system, the average should be calculated using the grades recorded in the student's index, periodic achievement record, or examination protocols. A scale of 1 point to 5 points applies to this assessment.
The grade point average conversion factor is set out in Appendix 11a to these Regulations.
4. No more than the number of points specified in Appendix 11a to these Regulations may be awarded for particular types of achievement - grade point average, progress in academic work, preparation of the doctoral dissertation and particular commitment to teaching. The points add up. The total number of scholarship points awarded in the qualification procedure may not exceed 100.
5. The Rector's scholarship will be granted to the doctoral students who, as per paragraph 4, achieve the highest ranking after summing up their points on a separate ranking list for each doctoral program offered at the University of Lodz, while adhering to the regulations specified in § 32 and § 33 of these Regulations.
6. Where a ranking list drawn up as provided for in paragraph 5, pursuant to the provisions of § 33(3), contains two or more doctoral students with the same number of points, making it impossible to select a single doctoral student to whom the Rector's scholarship should be awarded, the scholarship shall be awarded to the last person having a higher number of points than those mentioned above, even if this is a lower number as indicated in Appendix 23. The unused number of places UKSS-D transfers to OKSS-D.
7. The Rector's scholarship is awarded at a single rate.
8. The Rector's scholarship amount is determined by the Rector of the University of Lodz in consultation with the URSD, based on a calculation presented by the UKSS-D after the ranking process.
The rector's scholarship rate applicable for the academic year will be introduced as Appendix 9a to these Regulations following the establishment of the rankings referred to in paragraph 5.

§ 35

In matters not covered by these Regulations, the provisions set out in the Regulations of Doctoral Studies at the University of Lodz shall apply.

Chapter 11 Accommodation

§ 36

1. A student/doctoral student may apply for accommodation for themselves and their spouse/child in the University of Lodz student dormitory.
2. The detailed rules of accommodation are laid down in the Regulations for the Allocation and Use of Places in the Students' Dormitory of the University of Lodz.

Chapter 12 Final provisions

§ 37

The powers of the Rector of the University of Lodz, as defined in the Regulations, are vested in the Vice-Rector for Student Affairs and Quality of Education.